

<b>Risk Assessment</b>	The Academy of Gymnastics Ltd
<b>Activity</b>	Using Shutter Doors

<b>Assessor</b>	Jeff Kincaid	<b>Location of Assessment</b>	The Gymnastic Academy
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<b>Risk Rating Matrix (RR)</b>	<b>Likelihood (L)</b>		
<b>Severity (S)</b>	Certain or near certain to occur (High)	Reasonably likely to occur (Medium)	Unlikely to occur (Low)
<b>Fatality; major injury or illness causing long term disability (High)</b>	<b>HIGH (H)</b>	<b>HIGH (H)</b>	<b>MEDIUM (M)</b>
<b>Injury or illness causing short term disability (Medium)</b>	<b>HIGH (H)</b>	<b>MEDIUM (M)</b>	<b>LOW (L)</b>
<b>Other injury or illness (Low)</b>	<b>MEDIUM (M)</b>	<b>LOW (L)</b>	<b>LOW (L)</b>

<b>Hazards</b>	<b>Who is at risk?</b>	<b>Controls in place</b>	<b>L</b>	<b>S</b>	<b>RR</b>
<b>Amputation</b>	<ul style="list-style-type: none"> <li>• Employees/Staff</li> <li>• Public</li> <li>• Young Persons</li> <li>• Visitors</li> </ul>	<ul style="list-style-type: none"> <li>• Only trained staff shall operate the shutter door equipment.</li> <li>• The shutter door area is checked for any physical hazards before operating</li> <li>• No children are to operate the shutter doors, and any gymnast or other children in the vicinity of the shutter doors engaging in club activities must be supervised by an adult.</li> <li>• The shutter door area is not accessible to anyone other than trained staff.</li> <li>• The equipment is serviced regularly by qualified engineers at regular intervals, and no less frequently than yearly. All maintenance work must be documented and a written record of any repair work undertaken.</li> <li>• The equipment is routinely inspected and any faults reported to either the centre manager or the head coach and/or the admin team who will mark the area out of bounds until the repair is carried out.</li> <li>• Control panel is clearly labelled and is not accessible to untrained staff</li> </ul>	L	H	Medium
<b>Collapse of equipment</b>	<ul style="list-style-type: none"> <li>• Employees/Staff</li> <li>• Public</li> <li>• Young Persons</li> <li>• Volunteer Workers</li> <li>• Contractors</li> </ul>	<ul style="list-style-type: none"> <li>• Only suitably trained staff should operate the shutter doors.</li> <li>• The shutter doors must be inspected frequently by a qualified engineer at intervals no less frequent than yearly. All inspections must be documented and a written report kept of any repair work undertake</li> </ul>	L	H	Medium

Hazards	Who is at risk?	Controls in place	L	S	RR
Contact with electricity	<ul style="list-style-type: none"> <li>• Employees/Staff</li> <li>• Contractors</li> <li>• Young Persons</li> <li>• Volunteer Workers</li> </ul>	<ul style="list-style-type: none"> <li>• Only qualified staff are to operate the shutter door control mechanism.</li> <li>• The shutter doors must be inspected frequently by a qualified engineer at intervals no less frequent than yearly. All inspections must be documented and a written report kept of any repair work undertaken.</li> </ul>	L	H	Medium
Crushing	<ul style="list-style-type: none"> <li>• Employees/Staff</li> <li>• Young Persons</li> <li>• Volunteer Workers</li> <li>• Contractors</li> <li>• Temporary Workers</li> </ul>	<ul style="list-style-type: none"> <li>• Only qualified staff are to operate the shutter door mechanism.</li> <li>• The shutter doors must be inspected frequently by a qualified engineer at intervals no less frequent than yearly. All inspections must be documented and a written report kept of any repair work undertake</li> <li>• No children are to operate the shutter doors, and any gymnast or other children in the vicinity of the shutter doors engaging in club activities must be supervised by an adult.</li> </ul>	L	H	Medium

Hazard	Additional Control	Assigned to	Due Date	L	S	RR
(none)						

Date of Assessment	20/04/2022	Status	Complete
Re-assessment Date	30/04/2023	Signature	<i>Okud</i>