

Risk Assessment	The Academy of Gymnastics Ltd
Activity	Gymnasts staying overnight off-site

Assessor	Jeff Kincaid	Location of Assessment	Various
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Risk Rating Matrix (RR)	Likelihood (L)		
	Certain or near certain to occur (High)	Reasonably likely to occur (Medium)	Unlikely to occur (Low)
Fatality; major injury or illness causing long term disability (High)	HIGH (H)	HIGH (H)	MEDIUM (M)
Injury or illness causing short term disability (Medium)	HIGH (H)	MEDIUM (M)	LOW (L)
Other injury or illness (Low)	MEDIUM (M)	LOW (L)	LOW (L)

Hazards	Who is at risk?	Controls in place	L	S	RR
Fire – smoke inhalation Asphyxiation	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>Staff to ensure that any facility being used to host overnight stays are fitted with smoke alarms and, where possible, confirmation that they are tested regularly.</li> <li>All staff to be aware of the exit routes and fire escape corridors at any host facility and to conduct a walk through to ensure they are clear and free from debris. This should be done regularly and no less frequently than once a day.</li> <li>Staff to ensure there is a fire safety instruction book/ evacuation plan provided for guests and to check where the RV point is.</li> <li>Carbon Monoxide alarm is fitted in property and subject to checks.</li> <li>The recreational use of candles during the overnight stay is forbidden .</li> <li>A separate fire risk assessment has been carried out for the property.</li> <li>No external electrical equipment is to be kept on charge unattended or overnight.</li> </ul>	L	H	Medium
Electrical supply	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>All electrical plugs are in good condition and checked prior to visit that they are not damaged.</li> <li>Visual checks are carried out of each property by staff for any obvious signs of hazard. Any potential hazard should be brought to the attention of the Head coach who will inform the premises owner/ management team.</li> </ul>	L	H	Medium

Hazards	Who is at risk?	Controls in place	L	S	RR
Gas – gas leak/poisoning	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>All commercial premises being used for hosting should be checked and confirmed for gas safety certificates.</li> <li>Private residential premises should be fitted with a working carbon monoxide alarm.</li> </ul>	L	H	Medium
Hazardous substances – contact with	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>Only basic household cleaning materials are stored in the property.</li> <li>Chemicals are all in original containers with manufacturer's instructions and labels.</li> <li>Chemicals are stored in cupboard with childproof catch.</li> </ul>	L	H	Medium
Slips/trips	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>All coaches are to conduct a walk through of any premises hosting and to report any obstructions to the property owners/management team.</li> <li>Coaches to confirm that there is good lighting on any stairways.</li> <li>Bathrooms/shower room have non slip flooring.</li> <li>Paths/patios/decking are checked to ensure they are in good condition. Any hazards are reported to the Coach in Charge who will report the concern to the property owner/management team and, if necessary, declare the area out of bounds.</li> <li>Garden furniture if present is sturdy and in good condition.</li> <li>Gymnasts are supervised at all times during the hosting.</li> </ul>	L	L	Low
Water Supply – legionella/scalding	<ul style="list-style-type: none"> <li>Employees/Staff</li> <li>Young Persons</li> </ul>	<ul style="list-style-type: none"> <li>All water supply in host premises should be from approved sources.</li> <li>Any water discolouration found at host premises should be reported to the property owner in the case of a domestic premises or management team for commercial premises.</li> <li>On any residential camps, gymnasts should not swim in any area of still water of a natural source.</li> <li>Gymnasts should not drink any tap water that is discoloured or has an unusual smell.</li> </ul>	L	H	Medium

Hazard	Additional Control	Assigned to	Due Date	L	S	RR
(none)						

Date of Assessment	15/02/2023	Status	Complete
Re-assessment Date	15/02/2024	Signature	<i>Okud</i>