

Risk Assessment	The Academy of Gymnastics Ltd
Activity	Cleaning the premises

Assessor	Jeff Kincaid	Location of Assessment	Gymnastics Academy
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Risk Rating Matrix (RR)	Likelihood (L)		
Severity (S)	Certain or near certain to occur (High)	Reasonably likely to occur (Medium)	Unlikely to occur (Low)
Fatality; major injury or illness causing long term disability (High)	HIGH (H)	HIGH (H)	MEDIUM (M)
Injury or illness causing short term disability (Medium)	HIGH (H)	MEDIUM (M)	LOW (L)
Other injury or illness (Low)	MEDIUM (M)	LOW (L)	LOW (L)

Hazards	Who is at risk?	Controls in place	L	S	RR
Bodily fluids	<ul style="list-style-type: none"> Employees/Staff Public Young Persons Volunteer Workers 	<ul style="list-style-type: none"> Body fluid spillage /cleaning kits available from cleaning cupboard for use in the case of spillage – staff instructed in correct use procedure All staff are trained and are reminded about hand washing after cleaning. Employees must cover any cuts/grazes with dressings. Personal protective equipment is available for use when cleaning up bodily fluids. 	M	L	Low
Unsafe Equipment	<ul style="list-style-type: none"> Employees/Staff 	<ul style="list-style-type: none"> All equipment and PPE is properly maintained in accordance with the manufacturer’s recommendations. Unsafe equipment should be taken out of service and reported to the Centre Manager and/or admin team. 	L	M	Low
Manual Handling	<ul style="list-style-type: none"> Employees/Staff 	<ul style="list-style-type: none"> All employees have received manual handling training, or where not, have received dynamic instruction and are being directly supervised by a member of staff who has. All equipment and PPE is properly maintained in accordance with the manufacturer’s recommendations. Regular checks should be conducted for signs of wear and tear and any unsafe equipment is taken out of service. 	L	M	Low
Slips/Trips/Falls	<ul style="list-style-type: none"> Employees/Staff 	<ul style="list-style-type: none"> Cleaning staff should wear task appropriate footwear with good grip. Staff to be aware of any spillages or other slip hazard, particularly in the toilet areas. Any spillages should be cleared before general cleaning duties commence. The cleaning cupboard should be kept clear and tidy. 	L	M	Low

Hazards	Who is at risk?	Controls in place	L	S	RR
Cleaning chemicals	<ul style="list-style-type: none"> Employees/Staff 	<ul style="list-style-type: none"> All COSHH Materials are kept in locked cupboard Safety data sheets are maintained and are available in cupboard PPE is available for use when handling cleaning products COSHH risk assessments carried out Cross contamination should be avoided by the use of coloured cloths and buckets. 	L	M	Low
Contaminated Waste	<ul style="list-style-type: none"> Employees/Staff 	<ul style="list-style-type: none"> All rubbish bins are to be emptied on a regular basis. Disposable gloves to be used if necessary to handle waste 	L	L	Low

Hazard	Additional Control	Assigned to	Due Date	L	S	RR
(none)						

Date of Assessment	15/02/2023	Status	Complete
Re-assessment Date	15/02/2024	Signature	