

Risk Assessment	The Academy of Gymnastics Ltd
Activity	Birthday Parties

Assessor	Jeff Kincaid	Location of Assessment	Gymnastics Academy
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Risk Rating Matrix (RR)	Likelihood (L)		
Severity (S)	Certain or near certain to occur (High)	Reasonably likely to occur (Medium)	Unlikely to occur (Low)
Fatality; major injury or illness causing long term disability (High)	HIGH (H)	HIGH (H)	MEDIUM (M)
Injury or illness causing short term disability (Medium)	HIGH (H)	MEDIUM (M)	LOW (L)
Other injury or illness (Low)	MEDIUM (M)	LOW (L)	LOW (L)

Hazards	Who is at risk?	Controls in place	L	S	RR
Slips, trips, falls	<ul style="list-style-type: none"> • Employees/Staff • Young Persons • Public 	<ul style="list-style-type: none"> • Any fluid spillages are cleaned up, and hazard signage is placed on the floor area near the spillage. • The floor and training surfaces are checked before and during the session. • Coaches and party staff to conduct a walk through before each session and before gymnasts enter the room and any obstructions are cleared. 	L	M	Low
Safety in the cafe area	<ul style="list-style-type: none"> • Employees/Staff • Public • Young Persons 	<ul style="list-style-type: none"> • Only party staff and coaches are to access the kitchen area. • All knives and other sharp kitchen utensils are kept away from the counter area and out of reach of children. • Parents/Carers should supervise their children at all times. • All gymnasts are to be prevented from practicing gymnastics in any area of the facility other than the gym. • All staff to be aware of boisterous behaviour which could lead to injury and intervene when necessary. Parents should be reminded of their obligation to adequately supervise their children. 	L	M	Low
Class attendance list	<ul style="list-style-type: none"> • Employees/Staff • Young Persons 	<ul style="list-style-type: none"> • Persons booking a party are required to identify all children attending, and their age. A roll call will be taken before the start of each party and any absentees noted. 	L	L	Low
Use of toilet facilities	<ul style="list-style-type: none"> • Employees/Staff • Young Persons • Customers 	<ul style="list-style-type: none"> • Children who are able to use the toilet unsupervised should use the main toilet within the gym area. Children who require assistance should do so only with a parent/carer. 	L	L	Low

Hazard	Additional Control	Assigned to	Due Date	L	S	RR
(none)						

Date of Assessment	15/02/2023	Status	Complete
Re-assessment Date	15/02/2024	Signature	<i>Okud</i>